



# GOOGLE APPS

## THE BASICS

### GOOGLE APPS IN EDUCATION

Google Apps' advanced collaboration and communication tools make it easy to help students acquire the skills that will help them soar, in their education and out in the world. There's no hardware to maintain or software to install and no cost for schools.

More than 10 million students use Google Apps. All one needs is a computer and Internet access. Through Google Apps, multiple users in different geographic locations can update/revise the same document - making Google Docs it great for group and class projects.

### WHAT IS GOOGLE APPS?

Google Apps is a collection of web-based programs and file storage that run in a web browser without requiring users to purchase or install software on their hard drives. Offerings include Gmail (web-based e-mail), Google Talk (chat), Google Calendar, Google Docs (text files, spreadsheets and presentations) and Google Sites (to develop websites).

For more information on Google Apps for Education, please visit [www.google.com/a/help/intl/en/edu/index.html](http://www.google.com/a/help/intl/en/edu/index.html).

### HOW DOES IT WORK?

Users simply log in to their Google accounts and have access to all Google Apps. For Google Apps case study videos, please visit [www.google.com/a/help/intl/en/edu/customers.html](http://www.google.com/a/help/intl/en/edu/customers.html).

### GETTING STARTED

To get Google Apps for your school, please sign up by visiting [www.google.com/a/help/intl/en/edu/get\\_apps.html](http://www.google.com/a/help/intl/en/edu/get_apps.html).

If you have any questions or concerns, please contact us at [abelhelp@yorku.ca](mailto:abelhelp@yorku.ca).

## RESOURCES

### 7 THINGS I SHOULD KNOW ABOUT GOOGLE APPS

Educause

[net.educause.edu/ir/library/pdf/ELI7035.pdf](http://net.educause.edu/ir/library/pdf/ELI7035.pdf)

This article provides a case study on Google Apps as well as answering questions such as Why is Google Apps significant? Where is it going?

### 10 WAYS GOOGLE APPS WILL BENEFIT YOUR CAMPUS

Google

[www.google.com/a/help/intl/en/edu/sell.html](http://www.google.com/a/help/intl/en/edu/sell.html)

A list of 10 ways Google Apps will help teachers and students.

The Advanced Broadband Enabled Learning (ABEL) program is a proven job-embedded professional learning service that enhances teaching practice and improves student achievement. This is achieved through a research-based approach to building collaborative learning communities, implementing blended learning environments for classrooms, schools and districts, using interactive web-based learning resources, developing sustainable inter-jurisdictional and inter-institutional collaboration and understanding institutional change. For more information about ABEL, please visit [www.abelearn.ca](http://www.abelearn.ca).

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